



Premo Fuel Maintenance_{PTY LTD}
Bulk diesel fuel services

Premo Fuel Maintenance Pty. Ltd

O H & S Policy

General Safety Management.

To meet all hazards associated within our scope of work our company will:

Operate with the belief that all accidents are preventable.

Comply with the law, industry and customer HSE standards.

Operate a management system that includes the elements of documentation, training and auditing.

Operate to minimise the environmental impact of our operations.

Safe Work Method Statements / Risk Assessments.

Safe work method statements and risk assessments are completed by our staff before commencing any work. Generic copies are available for download from our website.

SWMS are regularly reviewed and kept up to date.

Insurances.

Premo Fuel Maintenance has Public and Products Liability insurance cover for \$20,000,000.00. Certificate of currency can be downloaded from our website.

Premo Fuel Maintenance has Workers Compensation insurance.

Certificate of currency can also be downloaded from our website.

Personal Protective Equipment.

Premo Fuel Maintenance provides all staff with appropriate PPE including suitable clothing and non slip foot wear. This includes long/short pants/shirts, steel cap boots, chemical suits, fully enclosed B.A gear, safety glasses, PVC gloves for handling fuel. Safety glasses are worn at all times when applying chemicals.



Premo Fuel Maintenance^{PTY LTD}
Bulk diesel fuel services

Premo Fuel Maintenance Pty. Ltd

O H & S Policy

Training.

All Premo Fuel Maintenance staff are competently trained in all aspects and scope of our works. Premo Fuel Maintenance staff are confined space certified. Certificates are available on request.

Incident Reporting Policy.

All incidents of a safety nature, no matter how minor are required to be reported immediately to building management and/or the relevant department.

Emergency Response.

At most customer sites, the site manager would have prime responsibility for managing an emergency response situation. The Premo Fuel Maintenance technician's responsibility would be to assist as required.

Spill of product.

Provisions are made for spillage, all Premo Fuel Maintenance vehicles carry oil/fuel spill containment kits that absorb all hydrocarbons and repel water and water based liquids. All receptacles used by Premo Fuel Maintenance to carry fuel and/or chemicals are Dangerous Goods certified.

Lock Out Tags.

Tags used to mark locked off fill points, electrical circuit breakers etc, shall be fit for purpose. IE shall be marked DANGER, be durable and have all details recorded on them with permanent marker.



Premo Fuel Maintenance_{PTY LTD}
Bulk diesel fuel services

Premo Fuel Maintenance Pty. Ltd

O H & S Policy

Barricading.

Access to work areas and opened pits / covers must be controlled using barricades. Unobstructed access to these areas shall be prevented using materials fit for such purpose. Where hoses present a tripping hazard they will be tapped down or marked with witches hats.

Electrical Safety.

Isolate and tag power supplies to all electrical tools and dispensers being worked on using the approved danger tags.

All electrical devices used by Premo Fuel Maintenance are regularly inspected and tagged as per legislation.

Fall Prevention.

Choose a safe method of reaching tank vents. If using a cherry picker/boom or scissore lift for access then observe all safety instructions on its use.

If using a ladder then observe all the following precautions;

Do check the condition of the ladder, including any locking devices, prior to using it.

Do use witches hats marking the base of the ladder.

Do tie off the top of the ladder, to a secure point.

Do place the base of the ladder so that it is $\frac{1}{4}$ of the ladders length from the vertical support.

Do keep both hands free for use when climbing ladders.

Do not stand at a level higher than three treads down from the top of the ladder.

Do not use a single, free standing vent pipe of less than 100mm as the vertical support for the ladder.

Do not leave an unbarricaded ladder, in place, unattended.

Do not use a ladder in high winds.

Premo Fuel Maintenance Pty. Ltd

O H & S Policy

Storage and Handling of Dangerous Goods.

All staff have read The storage and handling of flammable and combustible liquids AS 1940-2004 . A copy is held on file in our offices.

All staff have read Storage and handling of workplace dangerous goods [NOHSC:1015 (2001)].

MSDS are held on the premises that the chemicals are stored.

MSDS are held in all Premo Fuel Maintenance Vehicles whilst transporting chemicals.

All chemicals stored on the premises are away from any source of heat or ignition.

Storage room is ventilated.

Dangerous goods containers are sealed at all times whilst not in use

Dangerous goods containers are labelled with composition details, UN numbers, First aid information, Safety phrases, Risk phrases, and correct PPE info.

Portable fire extinguishers are kept in all vehicles including trailers, and workshop premises.

At no point will anyone other than Premo Fuel Maintenance staff handle chemicals.

Correct PPE is worn at all times whilst using chemicals. ie: gloves, protective glasses & breathing apparatus.

Health Safety and Environmental management is an integral part of Premo Fuel Maintenance Pty Ltd's operations.

Premo Fuel Maintenance Pty Ltd commit to the protection of people, assets and the environment including our employees, our customers and the broader community.